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# Atlantis Press

## ICOBIOSE-21

### PROCEEDINGS AGREEMENT

For the publication of the proceedings of the *3<sup>rd</sup> International Conference on Biology, Science and Education (IcoBioSE 2021)* which was held in Padang, Indonesia on October 27, 2021 (<http://icobiose.fmipa.unp.ac.id/icobiose3/index.php>).

AGREEMENT made by:

**Biology Department, Faculty of Mathematics and Natural Sciences, Universitas Negeri Padang**, Jl. Prof. Dr. Hamka, Air Tawar Barat, Padang Utara, Padang, West Sumatra, 25173, Indonesia,  
(Hereinafter called "**the Organiser**")

and

**Atlantis Press International B.V.**, Van Godewijkstraat 30, 3311 GX Dordrecht, The Netherlands,  
(Hereinafter called "**the Publisher**");

NOW it is mutually agreed between parties as follows:

1. The Publisher shall provide proceedings publishing services to the Organiser as defined by this agreement.
2. The Publisher shall submit the proceedings for indexing in CPCI (WoS), Compendex (if applicable), CNKI, Google Scholar, WangFang Data, etc.
3. The Organiser will nominate 2-4 Editors who will be responsible for following the process and selection of the contributors, the review of the manuscripts and the arrangement of the papers in the sequence in which they are to be published in order to ensure that the work is of a high, international standard scientific and professional quality and is consistent with the fundamental concept, format and design of the work as specified by the Publisher.

4. The Organiser shall submit the final manuscripts and a metadata file for the publication according to the instructions and format agreed by the Publisher and in the English language.

5. The Publisher will provide the author and editor instructions as soon as this agreement has been agreed upon and signed.

6. It is the responsibility of the Organiser to deliver the final manuscripts and metadata file in accordance with the instructions provided by the Publisher. In case the final files do not respect these instructions or the metadata are incorrect, the Publisher will ask the Organiser for corrections. In such a case the Publisher cannot be held responsible for any delays in the publication of the proceedings. In case the needed changes are not made by the Organiser, the Publisher will charge the incurred supplementary costs to the Organiser.

7. The Organiser guarantees that all papers submitted to the Publisher are original papers, that these papers have not been submitted elsewhere and are written by the authors as given in the paper. All submitted papers must fall within the aims and scope of the Call for Papers of the conference; if not they may be refused by the Publisher.

The Publisher will systematically check all final papers on plagiarism and as a result will refuse deficient papers for publication. Papers that are refused because out of scope or suspected of plagiarism will be charged to the Organiser at half of the agreed price.

The Organiser guarantees that the conference will physically take place at the location and dates mentioned above, unless explicitly announced as a virtual conference or webinar.

8. All camera-ready papers in PDF format and the metadata file should be made available electronically for processing at the Publisher's FTP-site. The papers should be transferred to the Publisher's FTP-site following the instructions as provided by the Publisher. As the delay is short, it is of primary importance that the submitted CRC files and metadata file are prepared by the Organiser strictly according to the Publisher's instructions.

9. Due to the short delay no proof versions of the articles will be sent to the authors before the final publication of the proceedings. The Publisher accepts no responsibility for delays should the final manuscript of the proceedings be transferred later than the date specified above or if at that date they are not delivered in the format as described in the author instructions. Yet, in such a case the current agreement will remain valid.

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10. The Publisher applies the copyright policy defined in the Creative Commons licence number 4 (attribution, non-commercial) (see for details: <http://creativecommons.org/licenses/by-nc/4.0/>), meaning that no copyright transfer is required from the authors. Through this agreement the Publisher obtains a sole and exclusive license to produce the work or any substantial part of the work, to sell the said work in book, serial or electronic form in any language throughout the world, and to reproduce the work in any form mechanical, electronic, by sight or sound or a combination of both.

11. It is the responsibility of the Organiser to inform the authors and editors of the copyright policy of the Publisher. For all papers to be published in the proceedings, the Organiser has to make sure that the authors and editors have accepted this copyright policy.

12. The Publishing fees for the services provided by the Publisher are the following:

- On-line publication of the articles on a dedicated website:
  - Website setup fee: 895 euro
  - Price per paper: 65 euro.

All fees are net fees. Any bank costs and local taxes shall be borne by the Organiser.

The proceedings will only be published if there are at least 20 papers that can be published. The final publication costs will be calculated according to the final number of submitted/published chapters.

13. After the publication of the proceedings an invoice for the total publication costs will be sent to the Organiser. The invoice should be paid within two weeks after its reception.

14. Services provided by the Publisher and which are part of this agreement include the Publisher's efforts to have the proceedings indexed.

15. The Organiser agrees to assist the Publisher to the best of its ability in promoting the work. Should the Publisher decide to participate at the conference for promoting related works, the Organiser agrees to provide suitable space at cost price and free entrance. The Organiser further agrees to allow the Publisher the distribution of relevant and suitable promotion material directly related to the topic of the meeting. This promotion material can be added to handouts that participants are provided with by the Organiser or otherwise made available at the conference.

16. The Organiser agrees to mention Atlantis Press (incl. the logo) on the conference website as the Publisher of the proceedings.

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17. The Organiser hereby warrants the Publisher the exclusivity of the right to commercially exploit the articles, both electronically and in print, and certifies that it has secured the acceptance of the individual Contributor(s) to enter into this Agreement.

18. The Organiser and the Publisher agree that this agreement is intended to be the start of a longer collaboration.

19. This Agreement becomes valid starting at the signature date and the valid range is one year. In case the Organiser does not submit the proceedings papers to the Publisher within the validity period of this contract without having informed the Publisher in writing about a delay or cancellation before this date, then the Publisher may charge a fee of 1500 euros to the Organiser.

20. This Agreement shall be governed by and construed in accordance with the laws of the Netherlands. The parties agree to the exclusive jurisdiction of the courts of the Netherlands for all disputes arising in connection with the present agreement or a breach thereof.

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On behalf of the Organisers:

**Dr. Rijal Satria**

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On behalf of the Publisher:

**Joerg Sixt**

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Van Godewijckstraat 30  
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Date: 11 November 2021



(signature)

Date: 3 November 2021



(signature)

Company stamp organiser:



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